

Massachusetts USA Gymnastics
2011-2012 State Bid Form

Name of Host Group: _____
Contact: _____ Email/phone: _____
Club affiliation: _____

Meet Director: _____ (must have meet director certification)
Pro# _____ Exp _____ Bkgd Exp _____ Safety Exp _____
Contact email: _____ Cell Phone: _____

Facility Information:
Name: _____
Address: _____

Size of competition floor: _____

YES NO

- | | | |
|-----|-----|--|
| ___ | ___ | Handicapped accessible |
| ___ | ___ | Separate (not in competition arena) awards area |
| ___ | ___ | Separate meeting area for officials |
| ___ | ___ | Submit layout of competition floor |
| ___ | ___ | Availability to run Friday sessions if necessary |
| ___ | ___ | Experienced score team proficient in Pro Score |
| ___ | ___ | Adequate parking |
| ___ | ___ | Accessible rest rooms |
| ___ | ___ | Adequate seating for spectators |

I certify that the above information is accurate. I agree to follow the guidelines as listed in the USA Gymnastics Women's Rules & Policies in conducting this event. I have read and understand what the responsibilities of both my organization and what those of Massachusetts USA Gymnastics are. I understand that if this bid is granted, I am responsible for securing a certified athletic trainer as the medical personnel for the event.

Meet Director (print): _____
Signed: _____ Date: _____

Return by October 15, 2011 to:
Michele Archer, SACC
PO Box 742, Shirley, MA 01464
Michelecm73@aol.com

HOST CLUB RESPONSIBILITIES

- Submit a floor plan
- Set up/breakdown of equipment
- Decorate venue
- Provide tables/seating to accommodate judges/auxiliary personnel
- Provide seating for competitors/coaches
- Provide experienced computer scoring
- Provide a Certified Athletic Trainer
- Competition area MUST be sectioned off from spectators
- Plan for early check-in
- Print materials (scorecards, rotation sheets, programs)
- Coordinate staff including: coaches check in, music personnel, announcer, auxiliary staff (timers, flashers), hospitality, awards personnel

USAG-MA RESPONSIBILITIES

- Prepare meet data for score team
- Sanction Event
- Provide equipment/freight
- Awards (medals, trophies, banners)
- Athlete gifts
- Judges expenses (fee, travel)

HOST CLUB RECEIVES

- Income from admissions, concessions, vendors, sponsorships, program
- \$1500.00 honorarium from USAG-MA
- \$500.00 toward on site judges meals